



VATL Annual Report 2016

Contents

EXECUTIVE REPORTS.....	3
Convenor’s Report.....	3
VATL Executive Members 2016	4
Treasurer’s Report.....	5
2016 VATL Finances	6
SUBSIDIARY GROUP REPORTS	8
Cataloguing Acquisitions Serials and Systems (CASS).....	8
Liaison, Information & Training (LIT).....	10
VET Libraries Advisory Committee.....	11
MEMBER LIBRARY REPORTS.....	13
Bendigo Kangan Institute	13
Box Hill Institute	16
Chisholm Institute	17
Federation Training	18
Federation University	20
The Gordon.....	21
Goulburn Ovens Institute of TAFE (GOTAFE).....	22
Holmesglen Institute	23
Melbourne Polytechnic.....	24
RMIT University	25
South West Institute of TAFE	26
Sunraysia Institute of TAFE (SuniTAFE)	27
Swinburne University of Technology.....	29
Victoria University	31
William Angliss Institute	32
Wodonga TAFE	34

EXECUTIVE REPORTS

Convenor's Report

I would like to start by sincerely thanking all members of the VATL Executive for their contributions in 2016. It has been another eventful year for everyone with some positive changes occurring within the Victorian TAFE environment which has contributed to a greater level of optimism within the library space. At the same time it has been pretty quiet on the VATL front as so many of us are busy with happenings on the home front.

The 2016 Executive Committee consisted of: Leanne Meere (Swinburne) as secretary; Sharon Stewart (William Angliss) as treasurer; Colin Sutherland (Chisholm) as CASS convenor; Michael Huang (Melbourne Polytechnic) as LIT convenor, and Brenda Burr (Wodonga) as VLAC representative with ALIA. I feel that as this year's president, I have benefitted enormously from the valued support of the entire Executive.

The CASS group has held successful PD days during the year which have been pretty well attended. Thanks to Colin and his team. Thanks also go to Michael for stepping in to lead the LIT group, when Bec moved on to the Public Library Sector. Although the timing wasn't right for a LIT workshop late in the year I know plans are well under way for an event early in 2017.

There has been limited opportunity for consortium offers to VATL members this year, but some of us are able to take advantage of the offer from Insync for a 2017 benchmarking survey.

Thanks to all members for your continued support in 2016.

Zita Youens
Holmesglen Institute

VATL Executive Members 2016

President:	Zita Youens Manager, Learning Commons Holmesglen Institute
Secretary:	Leanne Meere Liaison Librarian Swinburne University of Technology
Treasurer:	Sharon Stewart Copyright Librarian William Angliss Institute
CASS Convenor:	Colin Sutherland Team Leader Resources & Academic Support Chisholm Institute
LIT Convenor	Michael Huang Campus Librarian Melbourne Polytechnic
VLAC VATL Rep	Brenda Burr Manager, TAFE Library Services and Copyright Officer Wodonga TAFE

Treasurer's Report

VATL had a closing balance of \$3, 082.64 at our last AGM, on the 16th of December, 2015. The closing balance as of this AGM is \$5, 594.00.

Savings have been made largely due to the LIT group not running as for a large part of the year there was not a LIT Convenor.

CASS ran three workshops this year with one being on-line so catering costs were kept down in this section too.

Catering costs have been increasing and as our events are held within our institutes we have to use onsite catering. The costs for these events can reach into the \$900.00 mark, which is why the committee agreed to increase fees in the new financial year.

The other area of costing is in paying for website hosting and other technology. In the New Year the CASS and LIT groups will be working with online forms.

Details of the budget and actual expenditure will be included in the VATL annual summary at the end of this report.

Sharon Stewart
Treasurer

2016 VATL Finances

Opening balance 18/12/2015	\$3,082.64		
	\$AMT		\$AMT
Dec., 2015 Income		Dec., 2015 Expenditure	
		AGM Gift	\$15.98
		AGM Catering	\$340.20
Jan., 2016 Income		Jan., 2016 Expenditure	
Credit Interest	.02	CBA Merchant Fee	\$11.00
		Consumer Affairs Australia	\$54.40
		Commbiz Fee Transaction	\$26.50
Feb., 2016 Income		Feb., 2016 Expenditure	
Credit Interest	.02	CBA Merchant Fee	\$11.00
		Commbiz Fee Transaction	\$5.50
Mar., 2016 Income		Mar., 2016 Expenditure	
Credit Interest	.02	CBA Merchant Fee	\$11.00
Membership Fees	\$3,050.00	Commbiz Fee Transaction	\$5.50
Apr., 2016 Income		Apr., 2016 Expenditure	
Credit Interest	.02	CBA Merchant Fee	\$60.29
Membership Fees	\$1,150.00	CASS Event Gift	\$19.80
		Commbiz Fee Transaction	\$5.50
May, 2016 Income		May, 2016 Expenditure	
Credit Interest	.07	CBA Merchant Fee	\$22.08
Membership Fees	\$300.00	Catering CASS Event	\$972.30
		Commbiz Fee Transaction	\$6.05
Jun., 2016 Income		Jun., 2016 Expenditure	
Credit Interest	.09	CBA Merchant Fee	\$11.00
		Commbiz Fee Transaction	\$16.00
		Web Site Hosting	\$30.00
Jul., 2016 Income		Jul., 2016 Expenditure	
Credit Interest	.08	CBA Merchant Fee	\$11.00
		Commbiz Fee Transaction	\$5.78
Aug., 2016 Income		Aug., 2016 Expenditure	
Credit Interest	.08	CBA Merchant Fee	\$11.00
		Web Site Hosting	\$209.40
		Commbiz Fee Transaction	\$5.50
Sep., 2016 Income		Sep., 2016 Expenditure	

Credit Interest	.07	CBA Merchant Fee	\$11.00
		Commbiz Fee Transaction	\$6.05
Oct., 2016 Income		Oct., 2016 Income	
Credit Interest	.07	CBA Merchant Fee	\$39.00
		Commbiz Fee Transaction	\$5.50
Nov., 2016 Income		Nov., 2016 Expenditure	
Credit Interest	.07	CBA Merchant Fee	\$11.00
		Commbiz Fee Transaction	\$5.50
		CASS Speaker Gifts	\$32.50
Dec., 2016 Income		Dec., 2016 Expenditure	
		CBA Merchant Fee	\$11.00
Total income to 06/12/16	\$4,500.61	Total expenditure to 6/12/16	\$1,988.33
Closing balance: 6/12/2016			\$5,594.92

ANNUAL STATEMENT SUMMARY 2016

ANNUAL STATEMENT SUMMARY			
Income		Expenditure	
Bank interest summary	\$0.61	Bank fees/charges	\$313.75
Memberships	\$4,500.00	Workshop/meeting expenses	\$1,380.78
		Subscriptions & fees	\$293.80
	\$4,500.61		\$1,988.33

SUBSIDIARY GROUP REPORTS

Cataloguing Acquisitions Serials and Systems (CASS)

Committee:

Colin Sutherland Chisholm Institute (Convenor)
Kathleen Dauksza Melbourne Polytechnic
Krystyna Derwinska RMIT University
Ruth Downs Federation Training
Lynette Stanyer Kangan Institute
Deborah van Melis The Gordon

CASS Workshop I

Supplier Presentations & Streaming Videos at Kangan Institute – Docklands Campus
Wednesday 8 April 2016 (39 attendees)

Alexander Street Press Streaming Video Collections – Presented by Julie Boyd-Reynolds

YBP (EBSCO) eBook Collections – Presented by Luke

For the 'Common' good: a centralised approach to university video publishing
Presented by Anton Proppe, Nyssa Parkes, Rob Rochester & Tom Rutter,
Swinburne University

Kanopy Streaming Services - Presented by Kathryn Szewczyk Sales/Marketing

Lynda.com - Online Video Training – Presented by Yvonne Cooney & Lloyd McDonald

Cengage Learning – General OneFile demonstration - Presented by Jasmina Partalovski

SafetyHub presentation – Presented by Greg Wood

CASS Workshop II

“Getting Connected Again”

BlueJeans online workshop

Hosted by Chisholm Institute - Colin Sutherland

Tuesday 20 July 2016 (25 attendees)

Victorian TAFE Individual Institute Reports - Around the state reports

2016 ClickView Improvements - Single Sign On - Presented by Joe Pour

Who is EBSCO? EBSCONET demo, What is Flipster? Presented by Kelly Harris

Life after TAFE? What's happening in the public libraries? Presented by Bec Karge

Marketing the Library @ RMIT - Presented by Amanda Kerley

Managing eResources bulk loading MARC records - Presented by Colin Sutherland

CASS Workshop III

Special Libraries Tour

Friday 25 November 2016 (21 attendees)

Bureau of Meteorology Library

Tour of CQ University Library (Central Queensland University)

Tour of Supreme Court Library



Tour of National Gallery of Victoria Library

Colin Sutherland
CASS Convenor

Liaison, Information & Training (LIT)

The committee is planning a workshop in early 2017 with presentations from ALIA CEO Sue McKerracher on the ALIA TAFE Library Survey 2016 and the Guidelines for Australian VET Libraries. We have also invited Insync Surveys Director Michael Samarchi to present on future trends in the VET library sector. We will also ask Holmesglen Systems Librarian Joey Chung about setting up an institutional repository.

Michael Huang
LIT Convenor

VET Libraries Advisory Committee

VET Libraries Advisory Committee (VLAC) report to VATL AGM
Wednesday 7th December, 2016

This has been my first year as VLAC representative on the VATL Executive. Membership of VLAC includes Debra Hannan (Chair, Tas.), Ruth Barnett (WA), Beatriz Aroche (NSW), Jaci Ganendran (ACT) and Sue McKerracher (ALIA). Efforts to get representatives from Qld and SA have had no result so far. Meetings are held bi-monthly by teleconference, although the first meeting of 2016 was not organised until June. There have been three meetings scheduled this year to date and I have attended three.

VLAC completed three projects early in the year which have all been published to the ALIA website.

Directory of Australian TAFE libraries
Guidelines for Australian VET Libraries
ALIA TAFE Library survey 2016

According to the mapping of TAFE libraries available in the Directory there are 51 institutes of TAFE around Australia, with 391 campuses and 252 libraries. In Victoria there are 89 campuses listed and 66 libraries. Thank you to everyone who responded to my efforts to update the Victorian data.

The Directory was also updated to reflect current participation in the National Reciprocal Borrowing Scheme. The Guidelines for Australian VET Libraries are designed to express where we are now, and the potential for the future. It was important for ALIA to be able to express a baseline of what was expected in TAFE libraries in order to be able to respond to requests for advocacy from the TAFE sector.

The ALIA TAFE survey provides a snapshot of the issues facing the sector. Responses from every state and territory provided feedback about how changes in structure and funding have affected TAFE libraries. It is intended that VLAC run this survey every three years to monitor changes over time.

The terms of reference of the National Reciprocal Borrowing Scheme were also reviewed by the committee, with minor changes. The latest edition is available from the ALIA website.

Discussions also commenced on establishing a VET specialisation for the ALIA PD scheme. Resources have been committed by ALIA to look at this in 2017.

I attended the Relevance 2020 event (presented by ALIA & CSU) in Sydney on 23rd November and was asked to speak on behalf of VLAC about the projects completed this year and about the lack of research and information about the VET library sector in general. The workshop included representatives from universities, TAFEs, state, public, special and school libraries and participants included practitioners, academics

and LIS graduates/students. The workshop included sessions on identifying barriers and enablers for research and collaboration, and research gaps. Research ideas were workshopped into research questions and then participants were asked to identify the infrastructure needed to support research particularly what might be needed to increase the involvement of practitioners in research.

Prepared by Brenda Burr, Wodonga TAFE
VLAC Representative for VATL.

MEMBER LIBRARY REPORTS

Bendigo Kangan Institute

Bendigo TAFE Library now comes under the Department of Student Engagement and Retention, with a new Manager appointed May 2016, Abhishek Awasthi. Abhishek had his Office inside the Bendigo TAFE Library until the end of the year, and is now housed in an office in the Directorate, dividing his time between the Bendigo City Campus and the Kangan Institute Campus at Broadmeadows. The Library maintains 2.5 staff, but needs to call upon Student Support Staff regularly to cover lunch periods when a staff member is away. When 2 staff are unexpectedly away it makes staffing the library tricky.

The Library is currently in a state of renovation, with the workroom, tea room, store room and circulation desk all gone to make way for major changes in P Building for the Nursing Centre of Excellence and a new main entrance through what was the library workroom, and a new library entrance through the former bookshop space.



Cabling in Library while computers are moved

Bendigo Kangan Institute continued



View from the temporary Circulation Desk of the hoarding while the building is taking place.

Although the library has been reduced somewhat while the building works are continuing, it is being heavily used by ESL classes, and a temporary classroom has been built in the library reading lounge space.

When completed at the end 2017 the Library shall have a new Circulation Desk, Work room and staff room. Some discomfort for a few months with cramped working spaces, and lots of banging while the internal walls and outside walls are removed, but the end result will be worth it. The Library will have a wall of glass next to the Open Access Computers and look out onto a lovely garden area where J Building was pulled down in March.

Bendigo Kangan Institute continued

Library staff have been removing collections that have not been added to since the reduction in funding in 2012 saw virtually no items purchased. In May 2016 the remaining fiction, biography and children's collections were removed from the database, and the periodical collection reduced and the items sold in the library book sale. The Library collections at Loddon and Tarrengower Prisons were removed from the database as well at this time, as there had been no new items purchased for those collections for close to 6 years. In 2017 the Music collection has been deleted and the CD's donated to the Sound Production Department, and the Graphic Novels donated to the VCAL Department. Floor space is still being reduced, and considerable weeding of the general collection is continuing.

The library space is well loved by students and staff alike – be it to use the computers for assignments, the Online Room or Seminar Room, or the many group study tables and hidden quiet nooks away from the general noise and distractions, the space is always alive with people using the various facilities.

Box Hill Institute

In 2016, the Box Hill Institute Library continued to provide well-used library services and facilities to students and staff.

One major event for us was the start of classes at our Lilydale Lakeside Campus (the former Swinburne University site). We opened an interim library in a converted classroom, with a modest collection of resources to meet the immediate needs of students. The interim library also contained a small number of student PCs and study tables. The interim library was a one-person library, staffed out of our existing staffing allocation.

Planning continued throughout 2016 for the permanent academic library to be located on the Lilydale Lakeside Campus. We also undertook extensive planning for the re-establishment of a library on our Nelson Rd campus, scheduled to be opened for the beginning of Semester 1, 2017.



Chisholm Institute

We were informed that there will be a new Frankston campus redevelopment project containing a new “Student Hub”. This will comprise the Library, Student Services and Client Services. Works commenced in 2016 with the allocation of architects and the demolition of existing buildings. The building construction will be started in August this 2017.



It was also announced that a new “Student Hub” is planned for Dandenong and Berwick campuses. Library staff went on a professional development road trip to Deakin University Waterfront Campus Geelong to see their hub model and gain some ideas. The two library team leader also travelled to Tasmania on the VATL Special Libraries tour to see a number of the libraries around Hobart.

Chisholm LMS Moodle developed a “Share” repository for online teaching resources. Library staff were allocated the role to check each of the resources for Copyright compliance before they were published live for student usage. This new process has increased workload for the Research & Academic Librarians as well as the Institute’s Copyright Officer.

Libraries held promotional roadshow information sessions throughout the year. These included vendor presentations from YourTutor, Lynda.com and Informit. The promotions also included morning tea with promotional customised branded balloons and cookies or cup-cakes.

Federation Training

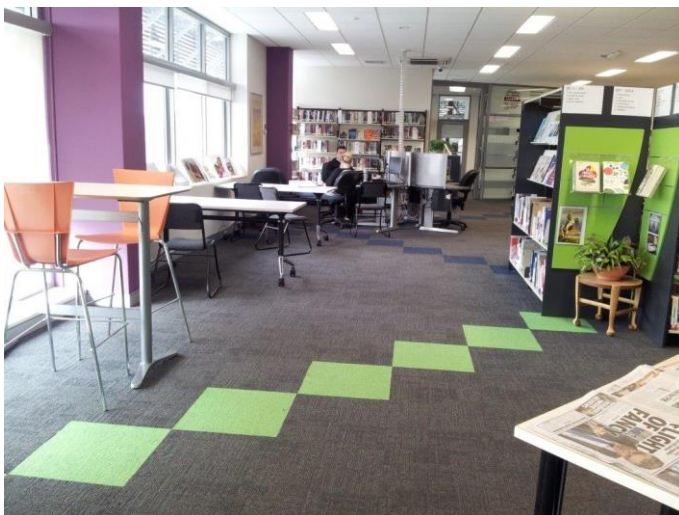
2016 was a year characterised by structural and managerial upheaval and the library continued to operate effectively in a climate of uncertainty and scarce resourcing.

Key highlights were;

Federation Training has appointed a new executive and is in the process of appointing Education and Program managers across the faculties. The library was part of a larger team offering career advice, counselling and learning, disability and study support. This team was disbanded in late 2016 with almost all but the library staff made redundant. Our reporting structure and ability to provide a comprehensive service to students has been severely hampered and library staff still don't have a clear idea of where we fit in the organisation or who we report to – hopefully this will be clearer once the restructure is complete.

The Forestec campus was reopened in March 2016 with Federation Training sharing the facilities with the Gunaikurnai Land and Waters Aboriginal Corporation. The library was re-established there, with the collection of around 2,500 items focusing on conservation and land management.

The library in Bairnsdale was given a facelift with new bay ends and colour scheme and the shelving was rearranged to help create a more welcoming space and have more study and group tables. The new arrangement has been warmly embraced by the students who are loving having more options for bringing their own devices and group work.



Federation Training continued



We maintained our online subscriptions, however spending on new hard copy resources was negligible.

Janelle who is the staff member at Sale embarked upon a Certificate IV in Library and Information Services and has almost completed her studies.

Sandy is continuing her work with the Federation University students in a scaled-back form; students are still requesting assistance with assignments and referencing. In-class sessions, library induction and information skills are still being provided, as many students need refreshers on how to get access to books and online resources from Federation University.

Federation University

After a few years of change and review since the creation of FedUni, the Library was delighted to receive very positive feedback from our clients via the InSync Survey run in 2016, including an increase in student satisfaction across each of the five survey categories. We believe this is a result of the commitment to improved service delivery, including the following initiatives, amongst others:

continued positive engagement with other service providers to position the Library as a hub for student academic support at each of our campus libraries;

redevelopment of key online resources, including the templates used for subject-specific LibGuides and a complete redesign of the Research guide;

increased collections of electronic resources, particularly ebooks, streaming DVD content and subscription backsets and positive take-up of these resources by students and staff;

implementation of an online past exams database to aid in student exam preparation;

enabling after-hours access to study space at one campus library, and planning for similar at other sites;

assessment and relocation of collections to create student-centred spaces;

delivery of technology to low SES students via the lending of laptops and tablets; and

development of a single Library Community of Practice Moodle site for FedUni Partners, including TAFE partners.



Other big events included:

preparation for delivery of FedUni programs at Monash University's Berwick campus in 2017 and at new campuses in Brisbane and Malaysia; and
farewelling Professor David Battersby AM, our Vice Chancellor of the last 10 years, and welcoming Professor Helen Bartlett as the new Vice Chancellor in 2017.

The Gordon

2016 was a year of consolidation at The Gordon. Sonya Dohnt led the library team and administered the addition of two casual Library Officers and one casual Liaison Librarian to the staffing structure.

During 2016 library staff continued to work on a number of action plans that emerged from the Library Review (Customer Value Discovery). The action plans based on identified 'Key Focus Areas' included library hours, physical and digital resources, physical environment and technology. We implemented a range of improvements including a change to library hours, resource policy development, exploring improvements within our library spaces, and tech improvements that included the installation of SSD drives and an improved WIFI network.

Another initiative to rise out of the CVD was the establishment of a library marketing team. The purpose of the team is to explore marketing opportunities and develop strategies for the library to introduce services to students and further build relationships with teachers in program areas. The library marketing team developed a range of strategies including bookmarks, Liaison Librarian posters, a presence on the staff portal, shelf-talkers, #librarytakeover and Tell Us Your Story on Survey Monkey.

During 2016, copyright compliance was a priority at The Gordon. The institute underwent a CAL copyright audit and Sonya and our Liaison Librarians formed part of a key team facilitating staff training and assisting teachers to develop compliant teaching materials. The copyright work undertaken by library staff was recognised when they were announced as a finalist at the 2016 Staff Excellence Awards. Lastly, during 2016 the Victorian Government announced The Gordon as the host of the new Geelong Tech School. The exciting project includes a new library for The Gordon.



Goulburn Ovens Institute of TAFE (GOTAFE)

The GOTAFE Libray continued its positive operational relationship with La Trobe University (Shepparton campus), Federation Universtity & High Country Library Corporation/Network (Wangaratta Campus).

2016 began with a double copyright review which kept the Manager, Library Services busy for the first few months of the year.

Continued training via Moodle on the topic of Copyright and class based training for teachers and support staff appears to have assisted in a positive outcome, but with continued work to occur in this field.



Wangaratta HCLN Public / GOTAFE Library

Mid year the GOTAFE partner library at Wangaratta changed its structure from High Country Library Corporation (HCLC) to High Country Library Network (HCLN). This led to renegotiation of agreements at Wangaratta to align with new partner organisational structures.

In September 2016 GOTAFE finalised the EBA agreement for PACCT staff moving towards a new classification structure.

The library collections were reviewed across all locations and a large reduction in materials were either removed from the collection or items of historical value were housed within the archive collection. Approximately 20% of the collection was removed from across the various collections. A change in policy also occurred changing overnight loans on audio visual items to a week loan, as demand had reduced for these items with continued access to streamed video content. Book collection will continue to decline as new items will now be purchased in eBook version rather than hard copies where possible.

Holmesglen Institute

2016 saw a very busy year for Holmesglen. The Holmesglen Centre for Applied Research and Innovation was launched and the Learning Commons established the digital repository to support this.

The repository can be viewed at:

http://www.holmesglen.edu.au/students/learning_commons_library/research_and_referencing/holmesglen_institutional_repository

The big focus for capital improvement works has been at the Moorabbin Campus, with a new hospital due to open its doors to the public in January and a new student hub being built to incorporate the Learning Commons, which had been located in a building which will form part of the new hospital precinct.

The new student hub will enable the Learning Commons to reside in a more central location than previously, which should have a positive impact on student access and environment.



View of the previous Learning Commons site on the right (with the yellow section at the top) in the midst of the building site of the new hospital.

Fencing in front of where the new Student Hub, including the Learning Commons is being built.



Melbourne Polytechnic

2016 saw the completion of many projects and initiatives at the Melbourne Polytechnic Libraries. It was a busy and productive year.

The Library's Academic Services Team, in collaboration with the Teaching and Learning Department created a set of guidelines outlining the Library's role in the TEQSA re-accreditation process. The guidelines define the library support provided to the Institute's Schools when working through the accreditation process.

The team worked this year to ensure the relevance of library classes to curriculum. Information literacy classes were mapped against course specific curriculum information such as learning outcomes and assessments. As a result of this action, foundation skills classes, including library skills are now being incorporated into first year degree courses.

The Library developed and ran a trial program called "Kick Start", to provide very basic support for students lacking skills and confidence when using essential software such as Excel and Word. The program was trialled over four terms to very positive feedback and has been included in the budget for presentation in 2017. From the Library's Technology & Resources Team, a Collections Advisory committee was established to ensure professional collaboration and consultation in relation to collection development and management.

The team implemented "Curriculum Builder", a reading list creation tool for teachers embedded within the learning management system, Moodle. The team also developed an in-house citation tool for Zotero, which allows students to manage their essay citations and bibliographies utilising Harvard.

Further, the Library organised the provision of e-Resource access to 350 students doing Melbourne Polytechnic courses in Hong Kong in 2016.

RMIT University

2016 highlights

2.06 million in-person Library visits and 1.87 million Library digital visits.

7 million searches in LibrarySearch, over 4.8 million full text article downloads, and over 660,000 full text downloads from the Research Repository

155,724 Library enquiries from students and staff, including a 187% increase in traffic through the Ask a Librarian Chat service following the launch of an embedded chat widget in LibrarySearch.

20,377 students and staff attended face to face training and 7,973 customers used the iSearch information literacy tutorial. 3,948 students played the online orientation game LibraryQuest.

158,972 customers surveyed gave the Library an 87% “very positive” or “positive” rating.

The implementation of [StackMap](#) within LibrarySearch in April 2016 introduced online directional support for students and staff to find items on the Library shelves. Students and staff no longer have to remember to renew their loans of physical books and audio-visual items, or risk a library fine. The Library introduced automatic renewals for loans of physical books and audio-visual items from 1st December 2016.

In support of the student lifecycle, two new online Libguides were created for students: A “Work-Ready” guide and a “Graduating students and Alumni” guide. RMIT welcomed a new Deputy Vice Chancellor for Education (Belinda Tynan) from Open University UK in May, 2016. The vacant position of University Librarian was still unfilled at the end of 2016.

Swanston Library closed the doors on its level 5 operations on 2 December, in preparation for the next phase of [New Academic Street](#) construction. Disrupted access to the collection and some Library spaces will continue until 20 February 2017 when refurbished spaces on Level 5 of Building 8 will reopen. By mid-March 2017 the first of the newly built Library spaces in Buildings 10 and 12 will open.





South West Institute of TAFE

No report.

Sunraysia Institute of TAFE (SuniTAFE)

2016 was fairly quiet year for us. We had two staff return to work from maternity leave, Rachel Neumann (LRC Manager) & Alisha Bruce (Library/Bookshop officer). Our CEO Win Scott retired in June and was replaced by Geoff Dea our current CEO. The new Library's facility (Learning Commons) at the Swan Hill campus opened on the 16th March. One of the main areas that the Library concentrated on for the year was purchasing the resources to build the Swan Hill collection. The Library also added two new online subscriptions to our e-resource collection, Kanopy & Clickview.

Learning Commons – Swan Hill



Under construction 2015



March 2016 – Opening for Business



Learning Commons 2017

Gambetta Library - Today



Casual Reading Area



Main Study & Computer Lab Area



New Magazines & Joint Circulation/Bookshop Desk



Main Shelves & La Trobe University Desk

Gambetta Library 2017



Our staffing levels remained stable. Currently we have 3.5 TAFE Library staff members, 1.5 Bookshop staff members, 1 Printroom & 1 La Trobe staff member. Our La Trobe Librarian Maureen Speed retired after 20 years' service to both TAFE and La Trobe in early February. She was replaced by our current La Trobe Librarian Lyn McMahon.

The Library continued to have success with our reading challenge/picture competition as a way of engaging with our CGEA, CWE, VCAL & ELICOS student cohorts.

Swinburne University of Technology

Two thousand and sixteen was a year signalling significant changes for the Library.

Staff

Kim Tairi, the Library's Deputy Director resigned mid-way through the first half of the year to take up a position as University Librarian at Auckland University. Tony Davies replaced Kim as the Deputy Director.

Jessica Potter joined the Library in August to work on a Customer Service Project, which concluded towards the end of 2016. Jessica remains at Swinburne in a newly created role; Library Customer Experience Manager.

In September, the Library merged with Student Administration to form one group, Student Administration and Library Services. The Director for Student Administration and Library Services is Michelle Gillespie.

In October Teula Morgan, the Library Director was appointed into a new role as the Chief Digital Officer, Swinburne University of Technology.

Major Projects

Title Matching Project at Hawthorn: The final phase of the Collections Working Party project, encompassing the removal of Hawthorn General Collection items which are duplicated as ebooks

Digital Cluster: To ensure that the digital objects we create are focused, purposeful, engaging and can be used and reused across faculties/areas

To create digital objects that 'make sense' within the context of IRG's strategic direction

To create online alternatives to existing face-to-face training if appropriate

Weeding: Target is to withdraw 17,000 items

Activities/Celebrations

Multicultural day is a activity celebrated at Wantirna and Croydon campuses. Wantirna campus celebrations coincide with Library & Information Week and Croydon holds their day sometime in September. Students and staff are entertained with dancing and folk singing. Traditional foods from the different migrant groups are eagerly received. There is the tradition sausage sizzle. It is an opportunity for our students to dress in traditional costumes and show off arts and crafts from their homeland.

Swinburne University of Technology continued

Statistics

Foot traffic for Croydon and Wantirna campuses for 2016:

Croydon - 40,788

Wantirna Croydon - 37,137

Christmas 2016 Croydon

At Croydon we have an annual event at Christmas time. Staff bring food and we play a series of games, darts, archery, 10 pin bowling, pin the tail on the donkey and the favourite game which is throw the monkey. The winner receives a price, a gold medal and a tiny gold trophy.



Victoria University

For Victoria University library annual report, please visit:

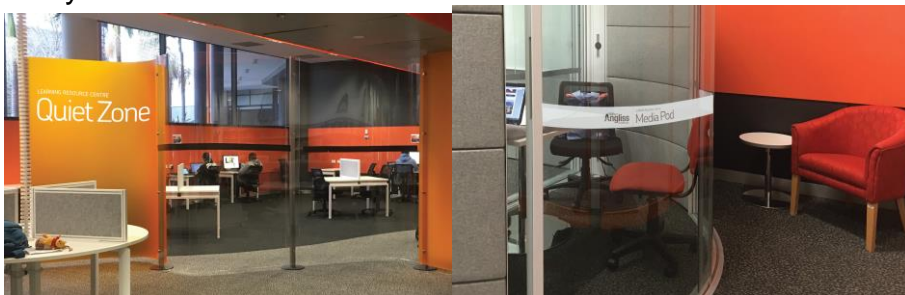
<https://www.vu.edu.au/sites/default/files/library/pdfs/library-annual-report.pdf>

William Angliss Institute

Media Centre and refurbishment of the LRC

The LRC space was changed to facilitate a number of learning styles for our students. The rear of the LRC, which previously was a social area, became a new silent study zone. This followed repeated feedback from students, including the Insync survey, that they wanted a quiet study space. As a result the number of PCs reduced from over a 100 in the LRC to 87. The new space included more wifi points and re-chargeable desk for mobile devices.

As a result of project funding, a media pod was built (twin study room facility) with a high powered computer for audio-visual student recordings. Further enhancements included rechargeable lockers and digital screens in two study rooms.



New databases

Alexander Street press food studies collection was introduced as well as a new purchase of the EBSCO eBook Community College collection

Expansion of eBook collection and lending

eBook purchases and lending continued to increase with the patron driven moderated model proving very popular with students and staff

Extended opening hours

Following funding from the Community Services Obligation project, the LRC extended its opening hours in 2nd semester to include late night opening and some Saturdays, as well as extended pre-HE exam period later night opening.

William Angliss Institute continued

VDI computers

Most computers were replaced during 2016 to a virtual desktop interface allowing faster bootup for students.

Learning Advisors into LRC

2016 saw the re-location of our Learning Advisors into the offices of the LRC as well as the drop-in office.

Libguide development

In 2016, a number of Libguides were developed to assist students with everything from Endnote to a new journal listing.

Additional liaison librarian

Daniel Giddens from RMIT university library joined the LRC to assist with liaison work.

Wodonga TAFE

A restructure moved the Library from the Learning Innovation department to the Student Success & Operational Development department, resulting in different reporting lines for the library manager and aligning the library more closely with the Learner Services and Quality Teaching units. The Administration Officer, Copyright position (0.2) remained vacant for a second year.

A new casual seating area was planned for the Library towards the end of 2016. In order to accommodate the new casual area the video cassette collection was finally removed and the reference collection weeded again. In conjunction with the new casual area a kitchenette was installed in the library foyer, with hot water and a microwave. The casual seating area was designed by Belinda Papas, interior design teacher, and students of the Certificate IV in Interior Design.



New casual seating area

IBISWorld was purchased to support the business development needs of the institute and was made available to students for the first time in 2016.

Usage of e-books continued to grow.

Wodonga TAFE continued

A Moodle unit was rolled out to prepare teaching staff for the electronic use copyright monitoring anticipated in 2017.

The Library continued to work closely with the Diploma to Degree programs (including Diploma of Community Services, Diploma of Nursing and Diploma of Early Childhood Education & Care) on developing academic skills and information literacy programs. The Library was also involved in delivering several sessions for the HEdlinks pilot project with LTU and CSU which aimed to ease the transition for students from VET to Higher Education.

The Library's involvement in the Dual Sector Partnership project finished up in 2016 with a final mentoring project between Wodonga TAFE and Federation Training which enabled visits to each other's libraries, the exchange of ideas & experiences, and building supportive relationships between regional TAFE libraries.